

बेटों की उड़ान,
देश के इज्जत होना



OPENING THE DOORS OF CAREER OPPORTUNITIES IN AVIATION

India is evolving as the world leader in the aviation industry,
thanks to our visionary Hon'ble Prime Minister Shri Narendra Modi.

Inviting women to be a part of this growth story.
Join the Indian aviation industry today with Women in Aviation India.

About us

Established in 2015, Women in Aviation India is an NGO with a pan India presence, created by women stalwarts of the aviation industry who are passionate to give back meaningfully to the future generation and represent multiple fields and interests. They are united by a single minded objective to reach out to women, both in the privileged/ underprivileged sections of society across the length and breadth of the country by mentoring and educating them in different verticals of aviation. As part of our core initiatives, we connect with NGOs, schools, colleges and universities to mentor students, especially in middle school, an age when students begin to plan their careers. We aspire to talk to them about the various fields of aviation, igniting interest to make aviation their preferred choice of career.

बेटों के उड़ान,
देइते हैं ज़वाबोहोला



FOUNDER MEMBERS



Standing Left - Right : 1st Row

Kiranjeet Jain, Shefali Juneja, Tulsi Mirchadaney, Radha Bhatia, CJ Collins,
Kumkum Bhatia, Ranjana Kaul

Standing Left - Right : 2nd Row

Neelam Mathews, Geetu Kaura, Shweta Singh, Priti Singh,
Noopurr R Chablani, Ambalika Saikia

Standing : Last Row

Sudha Palit

We thank



Ministry of Civil Aviation
Government of India

**for their constant support
and encouragement**

ज्योतिरादित्य मा. सिंधिया
JYOTIRADITYA M. SCINDIA



नागर विमानन मंत्री
भारत सरकार
Minister of Civil Aviation
Government of India



26 April, 2022

MESSAGE

It was a pleasure to felicitate the contribution and achievements of dynamic women in aviation at the program on 16 March, 2022 'Celebrating the Achievements of Women in Aviation'. This is a landmark day to be remembered. The success of women in aviation is not confined to airports or airlines, but a much larger ecosystem. 15% of our pilots in India are women which is three times more than the global average. But this 15% is not good enough as women have surpassed various odds and stereotypes and I firmly believe there must come a day in India that this 15% must reach 50% of our pilot strength in our country. For this to be achieved, we must start from having easy access to STEM education for our young girls in their early education.

I extend my heartfelt congratulations to Women in Aviation India for having taken the lead to organise this program and for the pioneering work that they are doing selflessly to encourage the future generations to embrace aviation as their preferred choice of career.

I assure you of my best support to achieve your profound vision and mission. As we celebrate 75 years of India's independence, I have no doubt that the future of Civil Aviation is bright and will be led by the dynamism of Indian women.

(Jyotiraditya M. Scindia)

राजीव बंसल भा.प्र.से.
Rajiv Bansal IAS



सचिव
भारत सरकार
नागर विमानन मंत्रालय
नई दिल्ली-110 003

SECRETARY
GOVERNMENT OF INDIA
MINISTRY OF CIVIL AVIATION
NEW DELHI-110 003

March 16, 2022

MESSAGE

I extend my warm greetings to "Women in Aviation India" for organising this event which I believe would inspire the coming generations of our women in choosing aviation as their preferred choice of career. It is heartening to note that 15% of our pilots in India are women which is three times more than the global average. This growth has been possible because of all the women leaders who have supported this growth in the past decade and I acknowledge today, their great contribution.

Our women leaders have not only led from the front, in airline cockpits and as cabin crew but in every aspect of the aviation sector - ATC's, ground handling, helicopters, airports, every sector has had outstanding women leaders and of course today I'm happy to see a large number of women air force officers, navy officers who are here with us in this journey of growth."

I wish all the very best to the organisers for their pioneering work and wish the event a grand success.


(Rajiv Bansal) 16.3.22

उषा पाढी, भा.प्र.से.
Usha Padhee, IAS



संयुक्त सचिव
नागर विमान मंत्रालय
भारत सरकार

JOINT SECRETARY
MINISTRY OF CIVIL AVIATION
GOVERNMENT OF INDIA

Dated: 21st April, 2022




MESSAGE

India has a long history of civil aviation which dates back way before our country's independence. Our glorious history also has a record of golden names of Indian women aviators cited. As we are celebrating *Azadi ka Amrit Mahotsav* to commemorate 75 years of Independence, acknowledging the accomplishments of women not only in aviation sector but in the overall progress of the nation is a matter of pride.

It is important to note that the success of women in aviation is not confined to airports or airplanes but to a much larger ecosystem. Leading from the forefront, today's women aviators are not only limited to being pilots but are working as air traffic controllers, aircraft engineers, firefighters and more.

As the nation aims to move toward new spheres of possibilities, I am confident that more and more avenues will unleash for women in times to come. Also, I commend all the women who are giving new meaning to the term equality by breaking the bias and unfurling our nation's tricolour across the world.

At last, I would like to ensure our women aviators that we as Government are always there as the wind beneath their wings.


(Usha Padhee)

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अम्बर दुबे
Amber Dubey



संयुक्त सचिव
भारत सरकार
नागर विमानन मंत्रालय
नई दिल्ली-110 003
JOINT SECRETARY
GOVERNMENT OF INDIA
MINISTRY OF CIVIL AVIATION
NEW DELHI-110 003

20th April 2022

Dear Radha ji,

Kudos to the excellent work being done by you and your team of intrepid warriors at the Women in Aviation International (WAI) – India Chapter. Your mission statement – ‘Beti ki udaan, desh ka swabhimaan’, is so apt and inspiring, especially to young girls from the not-so-privileged background.

It was a pleasure to participate in the drone event at Vidya School, Gurugram in September 2021 where we could showcase the benefits and career opportunities in the fast-growing drone technology. It was heartwarming to see young girls watch the drone operations with excitement and ask some very intelligent questions about its multifarious uses.

It was a pleasure to be a part of WAI's grand celebration in March 2022 wherein many leading women in aviation were felicitated by our Hon'ble Minister of Civil Aviation. I see the valuable contribution of these women leaders in the ministry and the aviation industry at large. Each has worked hard to reach the top while balancing her career, family and other responsibilities. My humble salute to them!

It has been my privilege to be associated with the journey of WAI - India Chapter, right since its inception. Keep up the great work and keep inspiring us. Your best is yet to come!

With warm regards,

Yours sincerely,

(Amber Dubey)

Ms Radha Bhatia
President, WAI – India Chapter
New Delhi

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An open white door with a brass handle on the left side, set into a light-colored wall. The door is open, revealing a bright blue sky with scattered white clouds. The floor is made of light-colored wooden planks. The text "Opening doors to a bright future full of unprecedented opportunities" is centered over the sky view.

Opening doors to a bright
future full of unprecedented
opportunities

AVIATION JOB PROFILES

PILOTS

An aircraft pilot or aviator is a person who controls the flight of an aircraft by operating its directional flight controls. As an airline pilot, one will fly passengers or cargo on long or short-haul flights for leisure, business or commercial purposes.

Pilots not only fly a plane, but also check the aircraft before every flight (engines, radars, navigation systems, etc). They have the overall responsibility for the safety of the crew and passengers. A pilot's experience is counted by adding the number of hours they have spent in the air while flying.

To become a pilot, aspirants need to join air flying schools after completion of 10+2 and should also hold DGCA issued CPL, Flight Radio Telephone Operator's License, CPO/RTR and Class-I Medical Certificate.

A certificate of physical fitness from an approved medical board after undergoing a medical examination is also required.



AIRCRAFT MAINTENANCE ENGINEER

The aircraft maintenance engineers ensure that the aircraft is in an airworthy condition before take-off. They are responsible for ensuring an aircraft operates properly and safely. This job entails assessing and handling repairs, performing regular inspections, and updating aircraft as needed. Individuals in this role must be trained and certified, as well as compliant with all DGCA regulations.

To be eligible for AME, one is required to complete 10+2 with PCM, Engineering in Aerospace and DGCA approved license is required.



AIRLINE ADMINISTRATIVE SUPPORT

Every airline needs administrative support staff to keep the office running smoothly. These positions include secretaries, data entry workers, receptionists, communication and PR specialists, and a human resources (HR) department. HR manages the hiring, labor relations and issues, training and employee relations and management.

Qualifications depend on the position, but at minimum a high school diploma or equivalent is generally expected. Senior administrative personnel positions or positions that rely on technical expertise will require additional training or degrees.



FLIGHT ATTENDANT/CABIN CREW/AIR HOSTESS

The cabin crew ensures the safety and comfort of passengers for a smooth flying experience. Their key responsibilities include Safety Demonstrations to passengers before take-off, securing of aircraft doors and pre-boarding tasks such as checks on the availability of required food and beverage as well as inflight amenity items. Flight attendants/ Cabin crew also serve food and beverages, administer first aid (if required) and assist passengers during a flight.

In order to be considered for these positions as a candidate, you will need to have a minimum of a high school diploma. Speaking a second language is preferable if the airline travels to foreign airports, and you will need a valid passport. Candidates should be well groomed with minimum height criteria of 170 cms for men and 157 cms for women.



COMMERCIAL/MARKETING/SALES EXECUTIVE

Airlines like to advertise their services as a way of growing business. This includes commercials on television and radio, print display ads in magazines, newspapers, on billboards, in-flight magazines, and home pages on the Internet. Airline marketing personnel write ad copy, create slogans and logos, and create marketing schemes and special offers.

The Sales department also has a Corporate Sales position in which the personnel spearheads the distribution and sales channels in assigned territory, on-board new corporate sales and revenue. To obtain a position as a sales manager, a minimum Bachelor's degree is required, though a Master's



degree in Business Administration is preferred. Additional qualification in journalism, advertising, marketing, communications, or a combination of these disciplines is preferred.

FLIGHT DISPATCHER

Flight dispatchers are responsible for ensuring the safety of an aircraft before flight departure. This includes preparing a flight plan, which is a detailed schedule of destinations, layovers, distance, and expected fuel consumption, winds aloft, weather, altitude, compass bearing, and alternate destinations in case of an emergency situation.

A high school diploma with Physics, Maths and English is required. Due to the technical nature of a flight dispatcher's job, DGCA approved training is mandatory.





AIRLINE STATION AGENT

The station agent ensures the overall operations of a given airline at an airport. This encompasses both flight and ground support operations and involves coordinating flight crew, cargo crew, baggage crew, ground crew, and the information that must be communicated among all these teams.

Most airlines prefer candidates to have a bachelor's degree and some work experience in the airlines industry.



RAMP SKIPPER & EXECUTIVES

An airline ramp planner is responsible for knowing the arrival and departure times for each of the airline's aircraft at that airport. He or she coordinates with multiple departments or contracted companies that must perform these various tasks on the aircraft before it can depart for the next flight.

A high school diploma or equivalent is required, and the job candidate is expected to have industry knowledge through previous work experience working on the ramp or relevant qualification in a course specializing in Airport Ramp and Aircraft Handling.



AVIATION METEOROLOGIST

Aviation meteorologists provide weather information to airline flight dispatchers and pilots. They determine current and forecasted weather conditions for all altitudes, including the direction and speed of wind, cloud cover, and precipitation.

Airlines only hire candidates with high school graduates with Physics and Maths as core subjects and a Bachelor's of Science degree in Meteorology or Atmospheric science.



AIRLINE TICKET AGENT

Ticket agents work at an airline's ticket or baggage counter. They greet customers upon arrival at the airport. They check in luggage, assign seats and also handle airline ticket sales, reservation changes, and provide information on aircraft boarding.

High school diploma with good verbal and written communication skills & experience in working with the public are a basic requirement.

PASSENGER SERVICE AGENT

Passenger service agents perform same duties as those of the station agent. Their work is more focused on servicing passengers and not the aircraft. Their duties include planning the travel itinerary, calculating the fare, issuing tickets and any additional charges for excess baggage, etc., and providing other travel related information on visa and documentation. A high school diploma, relevant qualification in a course in reservations, fare calculation and ticketing, etc. are required.



MEET & GREET AGENT

Meet and greet agent is a personal guide through the airport. These services are provided on arrival and/or departure to/from the airport. Meet and greet agents assist the travelers with fast track services in check in, obtaining boarding passes, and any other assistance at departure or arrival.

A high school diploma or equivalent is required. Job candidates should have excellent verbal and written communication skills. They must be presentable, must be dressed up professionally and should have good interpersonal skills.



CREW SCHEDULE COORDINATOR

Airline crew schedule coordinators are responsible for staffing of air crew and ground support to keep flights on schedule. If weather or mechanical difficulties delay a flight, it is the crew scheduler's responsibility to make sure schedule adjustments are made so that travelers arrive at their destination on time.

Graduates with strong organizational skills and excellent communications skills, both written and oral are preferred for a crew coordinator's role.



AVIATION ATTORNEYS

Aviation attorneys specialize in aviation-related cases in commercial or general aviation for individuals, government agencies or companies. Aviation attorney represents airlines and/or the government.

A law degree with an emphasis in aviation is required. Some firms may require that the aviation attorney also be a licensed pilot. The attorney should have knowledge of different aircraft types.



CRM EXECUTIVES

A CRM executive must know the needs of his/her customers and should have knowledge of the problems faced by consumers. Apart from dealing with customer requests, he/she must offer ideas and insights for enhancing their experience.

Candidate should be a graduate from a recognized university and should be willing to work in rotational shifts. They should be well groomed with minimum height criteria of 165 cms for men and 155 cms for ladies.



QUALITY CONTROL EXECUTIVES

QC executives' responsibilities include devising procedures to inspect and report quality assurance issues, monitoring of all operations that affect quality & supervising and guiding inspectors, technicians and other staff.

To obtain the position of QC executive, a minimum of a bachelor's degree is required in the specific field of work.



AIRLINES FOOD SERVICES

Food service personnel include cooks, food preparation agents, kitchen helpers, dish room workers, other kitchen staff and administrative staff. Workers are stationed in a flight kitchen at the airport. These employees prepare and cook food for the flights. They also set up silverware, dishes and glasses, and arrange the food in containers.

A high school diploma or equivalent is required. Health department certification is required, but most employers will work with the employee to obtain that.



SECURITY EXECUTIVES/OFFICERS

Security executives/ officers plan and implement comprehensive security strategies. Controlling the security operations budget, monitoring expenses, and documenting processes. Supervising, recruiting, and training security personnel. Gathering security intelligence and implementing preventative measures.

Airport security officers are responsible for controlling the access of people and items on a plane. They check passenger baggage using X-ray devices to detect prohibited and dangerous items.

A high school diploma is mandatory & airlines prefer graduates. After joining, the executive undertakes a training in basic aviation security from BCAS (Bureau of Civil Aviation Security).



AIR TRAFFIC CONTROLLER

These airport professionals work at airport traffic control towers to direct all air traffic and make sure all pilots receive appropriate taxi, takeoff and landing instructions. It is a fast-paced job during flight takeoff and landing times, and requires strong decision-making skills and sound judgment. Air traffic controllers may work at the terminal or at Air Route Traffic Control Centers (ARTCC). They are responsible for managing all communications with the pilots and providing assistance in the event of an emergency.

Only Indian nationals with regular full time Bachelor's Degree (3 years) in Science (B.Sc.) with Physics and Mathematics from a recognized university can apply for the position through GATE examination.



HELICOPTER PILOT

Helicopter pilot as a career is gaining grounds at a rapid pace. Apart from defense organization, a helicopter pilot can work in the field of firefighting, offshore support, law enforcement, agriculture, executive transport, sightseeing, emergency medical services, search & rescuer, cargo lift & aerial surveying.

Aspiring candidates should have passed in class 10+2 with Physics and Mathematics from a recognized board. Also he/she should be certified by a DGCA empanelled doctor in Class II medical fitness for the issuance of Student Pilot's License.



PASSENGER SERVICE EXECUTIVE

A passenger service executive is responsible for passenger comfort during the departure and arrival of a flight. A passenger service executive meets and assists a passenger and also ensures his/her on time check-in, boarding, deplaning, baggage handling and guiding passengers with specific announcements. She is responsible to transfer passengers and his/her bags to the specific aircraft during a connecting flight.

A high school diploma is mandatory with aviation/ hospitality professional course certification however most of the airlines prefer graduates.



AVIATION PSYCHOLOGISTS

The aviation psychologists assess the attitudes of the pilots through psychometric tests. They guide the young cabin crew to overcome the problems faced by them at their job. They also undertake joint sessions of cabin crew, engineers and cockpit crew on working together.

While a bachelor's degree in psychology is the bare minimum requirement for aviation psychologists, employers will typically prefer that these mental health professionals have a master's degree to provide counseling services.



COUNTER CONTROLLER

A counter controller is responsible for a non-interrupted, smooth and comfortable operation during passenger check-in. He/ she coordinates with various departments like reservation, boarding and RAMP for an accurate and on time performance of a specific flight. He/ she also ensures proper rotation and meal breaks of the counter staff without effecting the flight operation.

A high school diploma is mandatory with aviation/ hospitality professional course certification however most of the airlines prefer graduates. And minimum 6 months experience as passenger service executive.



DUTY MANAGER

A duty manager is responsible for a smooth operation of all the flights during her shift. Managing manpower, duty rosters for a particular shift is decided by a duty manager. Duty manager also represents herself as a face of the company and does all the arrangements for the passengers who get affected during delays, cancellations and diversions. Counter controller reports to the duty managers. There can be more than one duty manager required by an airline depending upon the number of flight departures.

Most airlines prefer candidates with a bachelor's degree and minimum 2 years work experience in ground operations.



AIRLINE RESERVATION EXECUTIVE

An airline reservation executive assists passengers over phone calls and carries out pre-ticketing, ticketing and post ticketing responsibilities.

A high school diploma is mandatory with aviation professional course certification with any GDS knowledge but most of the airlines prefer graduates.



IMMIGRATION

An immigration officer checks profile of a passenger and travel documents of passengers before they are given access into a country. He/ she also has the right to deport a passenger with invalid documents or invalid reason to travel.

A qualified degree must be earned in any stream with a minimum of 55 percent marks. Only those above the age of 21 are entitled to apply for the position. The applicant's maximum age is 30 years. The qualifying exam for becoming an immigration officer is the civil services exam, which is conducted by the Union Public Service Commission (UPSC)



AIRPORT MANAGER

An airport manager is the one who manages the entire flight operations of an airport of a specific airline. An airport manager ensures a safe, secure, comfortable and on-time flight operation for the passengers and plays an important role during high alerts and unlawful acts by terrorists. Supervising the staff and ensuring SOP followed all the time is core responsibility of an airport manager. She is responsible to take the final decisions on behalf of the organisation at the specific airport only during interruptions. Airline revenue and expenditure of a specific airport is also managed by her.

A Bachelor's/Master's degree in aviation or a related field with minimum 5 years experience in airport operations is necessary for this position.



AIRCRAFT LOAD AND TRIM OFFICER

Aircraft L&T officer is dedicated to passengers, crew and aircraft safety. He/ she ensures a safe and smooth take-off and landing of a flight by perfectly distributed load and planning a layout of seating arrangements as an accurate calculation also generates revenue for the organisation.

A high school diploma is mandatory with a flight load controller certification however most of the airlines prefer graduates.



CUSTOMS

A customs officer is the one who inspects passengers' bags and cargo shipments. He/ she checks documentation, interviews passengers where necessary and maintains border security by following custom's SOPs. He/ she is also authorised to take necessary action against illegal trafficking.

A qualified degree must be earned in any stream with a minimum of 55 percent marks. Only those above the age of 21 are entitled to apply for the position. The applicant's maximum age is 30 years. The qualifying exam for becoming an airport customs officer is the civil services exam, which is conducted by the Union Public Service Commission (UPSC).



TECHNICIANS

A technician's job involves troubleshooting, repairing, replacing and installing various aircraft mechanical/ avionics equipment under the supervision of an AME.



AIRPORTS AUTHORITY OF INDIA – COMMUNICATION AND NAVIGATION SYSTEM (CNS)

Airports Authority of India has various departments to manage like accounts, maintenance, billing and information technology. Females are heading these departments under AAI regulations at every airport in India and the world (under other regulatory bodies).

Candidate must have a B.Sc. in Science or B.Tech/B.E. degree with a minimum aggregate of 60%.



AEROBRIDGE OPERATOR

An aerobridge operator is responsible to operate an aerobridge which is directly attached to the terminal building and benefits an airline and airport in many ways like passenger convenience and comfort, time management, safety, security, weather conditions etc. He/ she aligns the aerobridge to the aircraft door which provides a comfortable, safe and secure boarding and deplaning path to the passengers and crew.

A high school diploma is mandatory with certification in a professional aviation course.



AIRCRAFT FUEL HANDLERS

Aircraft fuel handlers are responsible to refuel an aircraft before every departure as per the requirement raised by its pilot, depending upon the distance he will be covering. Its important for him/her to provide fuel with accuracy and standard and also manage fuel slips and documentation after the service is provided.

Minimum B.Tech (Mech) degree with airport certification in fuel handling.



AIRLINE TRAINER

Airlines require trainers for every department to train new employees about the organisation's standard operating procedures and policies to handle airport / aircraft Operations. An airline trainer is not only responsible for initial training but also regular training as required.

Most airlines prefer candidates to have a bachelor's degree and minimum 2 years work experience in ground operations of the specific department.



GROUND OPERATIONS

They cover the ground handling activities which include passenger, baggage and cargo handling, aircraft loading and handling, ground support equipment, staff training, etc. They also handle passenger operations like transfers, security checks and accessibility.



CENTRAL INDUSTRIAL SECURITY FORCE – AIRPORT DUTY

CISF is responsible for guarding an airport. CISF officer follow all SOPs as per BCAS guild lines to keep an airport building, passengers and employees safe and secure. Surveillance, documentation checks, x-ray of baggage, frisking passengers, profiling a passenger, security checks and guarding each and every entry and exit point of an airport terminal is the core responsibility of an airport security officer.

Candidates should be citizens of India. 12th pass or its equivalent from a recognized board for skilled trades and his/her age must fall between 18-23 years. Should meet all the physical requirements as per CISF recruitment criteria.



GROUND HANDLING TRAINER – GROUND HANDLING

Ground handling agents require trainers for every department to train new employees about the organisation's standard operating procedures and policies to handle ground operations at airport. A trainer is not only responsible for initial training however but also regular training as required.

Most ground handling agencies prefer candidates to have a bachelor's degree and minimum 2 years work experience in ground operations of the specific department.



FLIGHT INSTRUCTORS

Flight instructors teach trainees how to operate an aircraft. Besides practical instruction, they also teach theoretical topics such as aerodynamics, equipment and safety protocols.



CORPORATE COMMUNICATION PROFESSIONAL

This position is responsible for the overall short-term and long-term strategy for all internal/external communications and external marketing activities of an airline or an airport. This individual will oversee the development and execution of communications and marketing strategy to support the operational objectives and key focus areas. This individual will work directly with the senior leadership and executive team on internal communications activities for employees and, external audiences such as media during crisis or emergency response activities and internal/external talent acquisition marketing and branding strategies. To obtain a position in the Corporate Communication function, a Bachelor's degree in Communications, English, Journalism, or equivalent work experience is required.



WILDLIFE HAZARD MANAGER

The first step of managing wildlife hazard is to assess the level of risk that each species of animal presents to aircraft operations at the aerodrome. This risk assessment is more than simply surveying the species found in and around the aerodrome. It involves assessing the likelihood of each species striking an aircraft and the probability and extent of damage that may result.

This allows managers to prioritize their management actions to target the highest risk species. The Risk Assessment should also identify the biological factors that cause different wildlife species to present a risk to aviation safety. Identification of these factors will greatly aid in the formulation of a Wildlife Hazard Management Plan. The Manager Wildlife Hazard Management conducts an extensive study of anthropogenic activities attracting the birds to the airfields, land use land cover pattern of the flora & fauna of the airport. It also involves training the local community about bird hazard & its impact on safe airport operations. Applicants who have completed courses in Wildlife Hazard Management from aviation academies will be preferred.



AIRPORT ENGINEER

An airport engineer's primary duties include planning and designing the construction of aviation facilities so that they are safe and functional. Airport Engineer plans, designs and lays out airports and landing fields. Oversees the construction work involved in leveling fields, laying out and surfacing runways. Being an Airport Engineer requires a bachelor's degree in engineering and 2-4 years of experience in the field or in a related area.



EMPLOYEE ENGAGEMENT LEAD

This position could be responsible for evolving and delivering the core practices of employee engagement work and will contribute at a hands-on level to cultivate a positive culture in Airports. He/ She will plan, develop, and implement initiatives to drive workforce engagement and high-quality solutions in a highly diverse work environment. The role holder will be leading on boarding and induction, employee communication, employee engagement with strong data analytics. This role focuses on creating a positive work environment and fostering a strong sense of belonging among employees with measurable impact.



DATA ANALYST / BUSINESS INTELLIGENCE & MIS

These job profiles include facilitating Service Level Agreement (SLA) compliance and ensuring on-time and error free reporting of all performance KPIs.

Some of the key responsibilities are analyzing the available data and trends, real time flagging of issues, data warehousing, ensuring all the reports are accurate & as per the standard reporting requirements. These roles will also include identifying continuous improvement opportunities in data management, analytics and insights through automation. The applicant should be a graduate in any discipline, and SME in data analytics, advance excel and macros and equipped with knowledge of business intelligence tools.



PERFORMANCE MARKETING

The Search Engine Marketing Manager manages all paid search campaigns on Google, Yahoo and Bing, as well as other search and display marketing engines. A successful SEM Specialist effectively manages the paid search budget and work with the e-commerce and Marketing team in order to maximize ROI, drive traffic, and customers. The Performance Manager will also be responsible for media planning and campaign management across other digital mediums within the Facebook network. In order to apply for such profiles, a Masters / PG degree is required. Courses in Digital Marketing, Google Campaign manager, Analytics and performance marketing will be preferred.



MOBILE SOLUTIONS DEVELOPER

Mobile solutions personnel will be responsible for mobile solutions including app product development strategy, product design and execution. The person heading 'Mobile solutions' will guide the wider corporate mobile strategy, innovation and mobile-specific business opportunities. For such roles, the minimum educational qualification required is Graduation, preferably in engineering.



TENDER EXECUTIVE

Tender Executive is responsible for managing the tender process, ensuring compliance with the requirements and policies. Supports by identifying suitable tenders online and offline, working towards preparing and submitting technical and financial proposals as per the requirements. This job profile also involves coordinating internally with the departments (Finance, legal, technical, sales etc.) to gather the necessary documents to ensure timely submission of the bid, maintaining tender tracker, and records, and assisting with support for evaluation, negotiation, and finalization of contracts. Candidate should be a graduate (commerce, business administration or related disciplines) with strong documentation skills, and knowledge of computers.



SUPPLY CHAIN EXECUTIVE (SPARES & STORES)

Supply Chain Executive is responsible for efficient management of spare parts inventory and stores operation to support business continuity. This Executive should manage receipt, storage & issuance of spare parts and consumables. He/She tracks and monitors inventory level and timely replenishment, and coordinates with vendors, Procurement & Maintenance team for spare parts planning. This Executive should be able to maintain accurate records in the ERP, stock management system while also support in audits, for ensuring safety & quality. A graduate (Supply Chain, Logistics, or related disciplines) equipped with strong documentation skills, and computer knowledge is essential.

CARGO JOB ROLES

AIR CARGO HANDLER

Air cargo handlers work at airports loading and unloading baggage, placing luggage and other items on airplanes. They should have good communication skills, an understanding of how a load should be balanced and the ability to drive transport vehicles.

High school education is sufficient for the candidates. Newly hired handlers are trained on-the-job.



AIR CARGO MANAGER/ AIR FREIGHT MANAGER

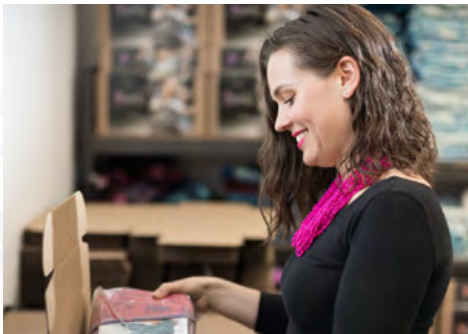
The cargo manager is responsible for building, leading and streamlining the cargo team, improving and controlling the operational procedures, process mapping, negotiating rates and maintaining customer relations.

To work as a manager, candidates must have a bachelor's degree and some work experience in similar positions.

SALES AND MARKETING

The sales & marketing department provides the organization with adequate support to promote the organization's services across worldwide markets. Advertising campaigns, fairs and exhibitions, sales videos, product brochures, sales incentives are a few of the activities that would be handled by this department.

To obtain a position in the department, a minimum bachelor's degree is required. Additional qualification in marketing, advertising, communication or a combination of these disciplines is preferred.



CARGO AND FREIGHT AGENT

The profile involves overseeing the route movement of incoming and outgoing cargo and freight shipments in airline, train, and trucking terminals, and shipping docks. It also involves taking orders from customers and arranging pickup of freight and cargo for delivery to loading platforms. The agent also prepares and examines bills of lading to determine shipping charges and tariffs.

DGR HANDLING STAFF

While working in the cargo sector, even if Dangerous Goods Handling is not part of the operator's job description, they must know how to recognize dangerous cargo to prevent its unsafe transport. These operators include staff accepting dangerous goods, accepting cargo, mail, handling, storage and loading of cargo, mail, stores and baggage, passenger handling staff, flight crew members and load planners.

A high school diploma is mandatory. Also, due to the nature of course, an on-the-job training of Dangerous Goods Regulation is required as per DGCA guidelines.



CUSTOM HOUSE AGENT

A Customs House Agent (CHA) is licensed to act as an agent for transaction of any business relating to the entry or departure of conveyances or the import or export of goods at a custom's station. CHA maintains detailed, itemized and up-to-date accounts. A candidate who is a graduate from a recognized university holding a pass in Form 'G' and an employee of an organization having three years of experience in customs clearance work is considered for this position.



IMPORT & EXPORT DEPARTMENT

Import-export department work is managing shipments to and from foreign countries. The department's main task is to provide efficient delivery logistics through data management. They fill out import-export documentation, compile carrier and route assignments, compute international fees for each shipment and keep track of shipment payments. A high school diploma or bachelor's degree for higher level positions is required. International trade experience and fluency in foreign languages are often preferred by employers.



PRICING

This job requires you to be up-to-date on the processes of handling goods both at domestic/ international level. Experience in air/sea Cargo will be an added advantage. One should have the complete knowledge of buying and selling of services and rates.



DOCUMENTATION DEPARTMENT

It's the Documentation Supervisor's responsibility to ensure that the organization files precise documentation for all its exports. Working in this position, the expert acts as a link between customers and sales groups. This job requires you to be up-to-date on the processes of handling goods both internationally and nationally. A high school diploma along with the knowledge of MS Excel & MS Word is required to be considered for these positions. The candidates should also be well versed with AWB (Air Waybill).



FREIGHT FORWARDING CONSULTANT

The consultant acts as an essential go-between in the import/export process and provides assistance to individuals, commercial organizations, importers and exporters who need help facilitating their international trading operations. While the movement of goods for individual customers is usually managed by postal and courier services, 'freight forwarding' commonly refers to the bulk movement of goods, also referred to as cargo or freight.

It is possible to enter this line of work without a degree. However, a degree in logistics, supply chain management, transport planning, business management, economics and other related disciplines can be highly useful.

PACKING MARKING LABELING DEPARTMENT

The importance of correct product labeling, marking and packing for exports cannot be overstated. These regulations are a policy instrument of governments which regulates the presentation of product-specific information relating to particular consumer groups in their respective country. They are, therefore, an import means of communicating product information between buyers and sellers.

A high school diploma along with relevant qualification in a course in cargo is desirable.



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Kempegowda International Airport, Bengaluru (BLR Airport) has the unique distinction of being the first Greenfield Airport in India, established on a Public-Private Partnership (PPP) model, heralding a revolution in Indian aviation.

Since the commencement of its operations on May 24, 2008, the BLR Airport has seen unprecedented growth in passenger volumes having served over 33 million passengers in 2019 and becoming the one of fastest-growing Airports in the world.

As the busiest Airport in South India and the third largest in the Country, BLR Airport achieved a significant milestone in June 2022 by crossing the 250 million passenger mark since the launch of its operations or Airport Opening Day (AOD)



I have been associated with Women in Aviation India for many years now and have been a very strong supporter for a very long time for the advancement of women having fulfilling careers in the aviation industry.

WAI has done a terrific job to promote the representation of women in the aviation ecosystem and with our interests so truly aligned, we have been strong advocates and supporters of offering women opportunities in the aviation ecosystem, giving exposure to women across roles and in general increasing the number of women in the workforce.

At BIAL, we have women in different departments and roles and we have broken glass ceiling in certain areas to give opportunities for employment in areas that women have not been employed before and we continue to strive to create opportunities as we go forward. The work that we are doing together with WAI, I'm sure we will achieve our internal targets for percentage of women in the workforce. Because we've found increasingly that the improved gender diversity has a very positive impact on the quality of work that gets delivered and on the overall wellbeing of staff and the entire organization in general. I continue to wish WAI the very best in their endeavors and we will continue to support all your efforts in the times to come.

Mr. Hari Marar
Managing Director & CEO
Bangalore International Airport Limited (BIAL)

Knowledge Partners



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